



NEW JERSEY DEPARTMENT OF AGRICULTURE

P.O. Box 330, Trenton, New Jersey 08625

www.nj.gov/agriculture

POSITION TITLE: TES Agricultural Development & Stewardship
(Flexible hourly position, employment limited to 944 hours in a fiscal year)

ISSUE DATE: April 9, 2021

CLOSING DATE: April 30, 2021

SALARY RANGE: \$25- \$35 per hour

ANNOUNCEMENT NUMBER: 13-21

LOCATION: State Agriculture Development Committee (SADC)
Trenton & Statewide as required, New Jersey

POSITION DESCRIPTION

Under the direction of a supervisory official in the State Agriculture Development Committee (SADC), in but not of the New Jersey Department of Agriculture. Work assignments may include assisting with policy and regulation development, providing knowledgeable and accurate technical assistance to the general public and preserved farmland owners, processing post-preservation applications, conducting research, and creating reports. Developing a full working knowledge of and expertise in SADC-related statutes, regulations, policies, and procedures is required. Ability to successfully communicate, draft correspondence, accurately input data, review reports and utilize web-based applications will be necessary.

REQUIREMENTS

EDUCATION/EXPERIENCE: Associate's degree and at least one (1) year of farming-related experience which can be substituted with at least one (1) year of experience working in land conservation.

Preference will be given to candidates with a Bachelor's degree or higher and at least three (3) years of experience working in agriculture, in land preservation or farming policy development. Soils and/or natural resource conservation experience a plus.

NOTE: Access to a state-issued vehicle and/or rental car and necessary equipment (laptop and mobile phone) are provided.

NOTE: Foreign transcripts must be evaluated by a recognized evaluation service at your expense. Submit a copy of the evaluation with each application that requires a college degree or credits. For additional information, please refer to the Civil Service Commission website at: <http://www.state.nj.us/csc/seekers/about/steps/step2.html>

LICENSE: Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential functions of the position.

RESIDENCY LAW: Pursuant to N.J.S.A. 52:14-7 (L. 2011, Chapter 70), also known as the "New Jersey First Act," which became effective September 1, 2011, all persons newly hired by the Executive Branch on or after that date shall have one year from the date of employment to establish, and then maintain principal residence in the State of New Jersey. New Jersey State employees hired prior to September 1, 2011 who transfer from within the Executive Branch or from another State of New Jersey appointing authority without a break in service greater than seven days but who reside outside the State of New Jersey are not required to change their principal residence to New Jersey in order to comply with the act.

AUTHORIZATION TO WORK: Selected candidate must be authorized to work in the United States according to the Department of Homeland Security, United States Citizenship and Immigration Services regulations. **Note:** The State of New Jersey does not provide sponsorships for permanent residency to the United States or work visa.

APPLICANT INFORMATION

Applicants must submit a cover letter including the announcement number, resume and transcripts by the closing date to: Human Resources, P.O. Box 330, Trenton, NJ 08625 or via e-mail to nidajobs@ag.nj.gov.

POSTING AUTHORIZED BY:

Jacqueline Jobes

Jacqueline Jobes

Manager, Human Resources

The New Jersey Department of Agriculture is an Equal Opportunity/Affirmative Action Employer
Minorities and women are encouraged to apply.



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